

Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 4-8-22

Contract/Agreement Vendor:
Name of Vendor & Contact Person

Vendor Email Address

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Reason/Audience to benefit

BOE Date Amount of agreement

Person Submitting Contract/Agreement for Review:

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator:

Does this Contract/Agreement utilize technology? YES/NO NO
 If yes, Technology Admin:

Leadership Team Member:

Funding Source:
Fund/Project OCAS Coding

Consent

Action

The cost of eFMLA services are quoted at \$2,395.00 and will be paid from General Fund. The dates of services will be 07/01/2022 to 06/30/2023. This agreement provides a web-based solution provided via the web site www.eFMLA.com. The Service may be used to administer and manage an unlimited number of employees who request FMLA leave and are required to receive notices under the applicable FMLA federal regulations.

Summary This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



eFMLA

7406 Alban Station Court, B-210
Springfield, VA 22150

Quote

Date	Quote #
03/07/2022	3993-88362-Quote

Bill To:
Broken Arrow Public Schools - Human Resources Attn: Melody Totten 701 S. Main St. Broken Arrow, OK 74012

Phone:	855-488-FMLA Toll Free
Fax:	703-644-5384
Email:	Support@eFMLA.com

Account #		Purchase Order #
3993		N/A
Quantity	Description	Amount
1	Annual eFMLA Subscription Fee Annual Fee: \$2395 Period: 07/01/2022 - 06/31/2023 Terms: Annual Payment is Due upon Receipt of Invoice. Note: Your annual renewal fee has remained the same for 2 or more years, however, we are forced to raise your current renewal fee by \$100 in order to keep pace with rising costs. Your new rate will remain in effect for at least 2 years.	\$ 2395.00
Thank you for using eFMLA.		Quote \$ 2395.00